

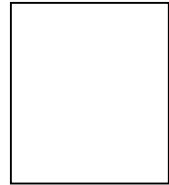


Welcome to Education Excellence

The British International School

LEADING TO LONDON EXAMINATIONS IGCSE, AS AND A LEVELS

SCHOOL : 2/628, Sultan Ahmed Street, Off: East Coast Road, Neelangarai, Chennai – 600 041.
OFFICE : 10, 5th Street, Rutland Gate, Chennai – 600 006 INDIA.
EMAIL : tbischennai@yahoo.co.uk - WEBSITE: www.britishschool.in
TEL : 04464509148 – 9381046192 – 044 42138400



APPLICATION FOR ADMISSION

1. Name: _____

2. Date of Birth: ____ (D) ____ (M) ____ (Y) Nationality: _____ Passport No.: _____

3. Place of Issue: _____ Date of Issue: _____ Date of Expiry: _____

4. Address: _____

Home Address (If different): _____

5. Father's / Guardian's Name: _____

Address: _____

Mother's Name: _____

Mother's Hand Phone No.: _____ Father's Hand Phone No.: _____

Landline No.: _____ Email: _____

Occupation / Profession of the parents: _____

6. Previous Schools attended: _____

Address: _____

Academic details: _____

Subjects completed with marks: _____

7. Mention your choice of Subjects (for grades 9 to 11): _____

Cont. 2.

8. Do you need hostel accommodation? Yes No

9. Extra-Curricular or Community Service interests in previous schools:

10. Do you intend to enter university? Yes No

If yes, preference (if known):

1. _____

2. _____

11. Native Language? _____ Fluency in others? _____

12. Please indicate any health problems to assist us in ensuring premedical care (allergies, diet restrictions etc.) List any medications taken at present or previously with any known side effects.

Name of Family Doctor? _____ Tel: _____ Fax: _____

13. Has a learning disability been identified? Yes No

If yes, details: _____

Date: _____

Signature of the student

Signature of the parent

The following must be submitted with your application:

- A. Photocopy of passport or birth certificate
- B. Official copy of grades/reports from previous school
- C. Two recent passport size photographs
- D. Photocopy of parents' passports.

Terms and Conditions

Prayer :

At 08:50 am – Attendance is compulsory

Classroom :

At 09:00 am, classroom discipline is to be maintained - a sense of belonging, appreciation and encouragement to each other must be followed.

Break- Time :

Silence must be maintained and students must not meddle with furniture, electrical and other school properties. If any damage is caused to the school property, the cost of replacement must be paid by the student, No physical or oral misbehavior will be allowed. Positive group behavior and healthy interaction must be followed by helping and encouraging one another.

Playtime, Games, Sports etc. :

Team spirit should be exhibited and no negative criticism or comments must be expressed.

Children love to play. Yet, there is a risk of getting hurt or injured while playing, jumping, chasing each other etc. While the necessary first aid kits are readily available and adequate supervision is provided by the school, we request Parents to advise their children to be careful while playing to avoid such risks. The school will not be held responsible for such unexpected events.

Home-Work:

Home work must be done without fail and got approved by the concerned teacher. Home work is given to encourage writing practice and understanding of time-frame required to do a learning exercise.

Tests:

Tests are not to judge the students but to give them practice of answering examination questions and to make them taste success. Whenever required a student will be administered a re-test.

Leave:

A leave letter should be produced to the school prior to taking leave. If leave is taken for an unforeseen reason, the school should be informed by telephone and leave letter should be produced on the day of return to the school.

Progress Reports:

Periodically, parents will meet the individual subject teachers and discuss the learning progress of the student.

Expensive Electronic & other items:

Parents are requested not to allow their children to wear/bring expensive things like expensive watches, mobile phones, pens, jewellery etc., because it will not be possible to oversee the safety of these valuables by the school. If any student violates this policy, he/she will do so at his/her own risk.

General:

- Students must exhibit politeness, care, kindness and respect in their words and deeds to everyone in the school. Failure to do so will result in disciplinary action.
- Students should be regular and punctual to school.
- Parents can meet the subject teachers before or after the class hours only, with the consent of the Principal.
- Student can meet the Principal in the office. Parents can meet the Principal in his office between 9:00 am to 3:00 pm by fixing an appointment.

Fee Schedule:

Please receive a copy of the fee schedule after duly acknowledging the terms and conditions mentioned therein.

Disciplinary Action:

In a situation where a child is not meeting the required expectations of behavior, it is our aim to use positive reinforcements and incentive wherever possible. However, there are times when limits need to be reinforced and punishments issued in order to change behavior which does not meet expectations.

For the first time of any misbehavior relating to any of the above mentioned behavior policies, the same will be entered in the Student's File with the Principal and a first warning will be given. On the second occasion of any misbehavior, the parent will be intimated besides entering the same in the Student's File and second warning will be given. For the Third time of misbehaviour, suitable disciplinary action will be taken, including termination.

Promotion to higher classes:

Promotion to a higher class depends upon the learning levels of the student and not by passage of time. Promotion to a higher class is not automatic.

Continuance in the school:

Continuance in the next academic year is not automatic and it is at the discretion of the school. Discontinued students will not be readmitted unless approved by the committee.

- We agree to our child's Photograph appearing in any of The British International Schools Publicity material.
- We agree to school's right to implement changes in Fees and Curriculum.
- We agree to abide by the rules that may be introduced from time to time hereafter.

Signature of the Student:

Signature of the Parent :

The following must be submitted with your application:

- a. Photocopy of passport or birth certificate of the student.
- b. Official copy of grades/reports from previous school of the student.
- c. Three recent passport size photographs of the student.
- d. Photocopy of parents passports.